



A C E N D I O

THE ASSOCIATION FOR COMMON EUROPEAN NURSING DIAGNOSES, INTERVENTIONS AND OUTCOMES

ACENDIO BOARD OF DIRECTORS MEETING

August 10, 2021, 16:00 – 18:00, online

Present

Maria Müller-Staub (President) (MMS)
Fabio D'Agostino (Secretary) (FD)
Helen de Graaf-Waar (Treasurer) (HdGW)
Bente Christensen (Board Member) (BC)
Mikko Härkönen (Board Member) (MH)
Valentina Zeffiro (Board Member) (VZ)

Apologies

Sergio Barrientos-Trigo (Board Member) (SBT)
Claudia Leoni-Scheiber (Vice President) (CLS)

I = Information

D= Discussion and Decision

<p>1. Welcome and apologies MMS welcomes everybody and opens the meeting at 16:00. MMS apologies the absence of SBT and CLS.</p>	
<p>2. Agenda – additions/confirmation No addition</p>	
<p>3. Confirming the minutes (Board meeting June 4+5, Online) BC highlights that in the last minutes the date of conference is wrong, being in 2023 and not in 2022. Minutes were confirmed and thanked for</p>	all
<p>4. Report of Secretary Activities + Update of actual Individual and Institutional Members. See the appendix</p>	FD
<p>5. Report of President Activities, reach out to members, publications, invitations. MMS asked to renew the Institutional membership of Hanze University (WP replied that the intention is to renew it, the Hanze University will make a decision by the end of September). See the appendix</p>	MMS
<p>6. Report of the Treasurer HdGW presents actual financial statements (spending and incomes) and asks to the Board if it is better to leave a small amount of money on PayPal or to transfer it to the ACENDIO bank account. The Board agrees to leave a small amount of money on PayPal because it could be useful for refunds, if needed. MMS adds that the next adapted 2021 budget must be comparable with the version of March 2021, which was accepted by the GA. Adding another row to the original, allows comparability and will help everyone to see deviations. The report has been uploaded on the Dropbox.</p>	HdGW
<p>7. Legal Acts (WBTR) Project + ACENDIO statute HdGW reports that the Project has started. A first meeting with CLS and FD was to define the next steps. HdGW will go through all aspects of the legal act in Dutch and then prepare a discussion for the next meeting in September comparing the current</p>	HDGW CLS FD



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<p>ACENDIO statute with what is needed. The Board has to finalize it by the end of December (we must make changes in the Dutch ACENDIO statute and the description of roles e.g., president’s role, treasurer role, each members role etc.). CLs must be registered in the Chamber of Commerce. HdGW will contact her to fill in the needed forms for registration.</p>	<p>+ CLs</p>
<p>8. Strategic Plan & Organogram Confirmation of the Strategic plan, Report of eHealth Working Groups The Strategic Plan has been confirmed by the Board and uploaded on the DropBox. The Organogram has been already accepted and uploaded on the website. eHealth Working Group are working on their tasks and meet regularly.</p>	<p>all</p>
<p>9. Report of Public Relations Committee incl. website + social media BC will have a meeting with the PRC next week. They will also discuss if it is appropriate to have a summary of the minutes to be uploaded on the website, and further issues to make it more interactive. (addition MMS: the link to Twitter and FB, as well as the GDPR policy statement + refund policy also need updates).</p>	<p>BC MH HdGW VZ</p>
<p>10. Workshop St. Pölten Program, Safe the date to be spread The Board members discuss the Workshop Program shown by MMS. As shown by the program the eHealth working groups will have two separate times, one hour and 20 minutes for each working group as requested by several potential workshop participants who prefer taking part in both groups. There will be only one keynote speaker since MF did not accept the invitation, and also because having two keynotes would be too cost-demanding for a workshop. The Board agrees upon the program that will be finalized by adding the registration link at the next meeting. At the beginning of October, the workshop registration should be on the website, technical issues on registration will be discussed at the next Board meeting in September.</p> <p>As highlighted by HdGW and MMS, at the next Board meeting in September, the Board must discuss:</p> <ol style="list-style-type: none"> a) Risk of workshop cancellation. A General Refunding policy, dates (deadlines according to contracts, for application/withdrawals). b) A plan B in case of workshop cancellation. MMS reports that St. Polten has the possibility of streaming. c) Sponsorship for the Board for travelling and hotel. d) The new adapted budget that will be prepared by CLs (incl. calculating cost of bank transfers) <p>Information about these points is needed to be discussed at the next meeting.</p>	<p>CLs MMS</p>
<p>11. Varia Discussion about the Motion presented by MMS for an ACENDIO sponsoring of the Conference “Big Nursing Data – making nursing visible. Meet the experts: Advanced Nursing Process in practice and research”. The Board discusses about the Motion (to not have a conflict of interest, MMS leaves the online meeting during its discussion). The Board agrees to support the Conference with 1000 euros and to have as a return for ACENDIO members the visibility of</p>	<p>All</p>



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<p>ACENDIO and the conference presentation of Elisabeth Swanson & Karen Dunn Lopez entitled “A journey to make nursing care for COVID patients visible” freely available for all the ACENDIO members.</p>	<p>MMS</p>
<p>12. 14th ACENDIO Conference: news? FD reports that there is no news for the moment about the location of the next conference (it could be Rome) to be held in 2023. FD reports that he will know this no earlier than the end of the year (personal business and Covid-19 situation). The Board discusses to have a plan B with possible other locations, to be discussed in the next meeting. Please all consider solutions/suggestions. HdGW sees the NL as conference location in 2025, not in 2023.</p>	<p>FD all</p>
<p>13. Next meetings 10th September 16:00-18:00 + 11th September 9:00-13:00 (could go until 16:00, spare this time frame) = Regular board meeting (online). 8th November at 16:00-18:00 short information meeting (online) 4th February 2022 at 16:00-18:00 + 5th February 2022 at 9:00-16:00 Regular board meeting (online or in person?) 20th April (late afternoon/evening) before the Workshop and the 22nd April after the Workshop 09:00 – 16:00 in St. Pölten (travelling home next usually next day, Sat/Sun).</p>	<p>all</p>
<p>14. Closing round All happy with the meeting and let’s keep going with the plans.</p>	
<p>15. End of the meeting MMS thanks everyone and closes the meeting at 18:15</p>	