



A C E N D I O

THE ASSOCIATION FOR COMMON EUROPEAN NURSING DIAGNOSES, INTERVENTIONS AND OUTCOMES

SECRETARY report of Board of Directors

For the General Assembly, April 21st, 2022, Workshop

Administration

Minutes of all proceedings of the Association and the Board. Preparation with the President of ACENDIO meetings. Updating the membership database, overseeing member numbers, communication with all ACENDIO members, management of the secretary@acendio.net email (comprising regular emails received from ACENDIO tools such as Paid Membership Pro, Web Hosting, ACENDIO domain and checking for fake payments).

Management of documents

I stored all ACENDIO Documents (e.g., minutes, agenda etc) in safe archives, and started to store a new ACENDIO document about payment receipts for the website assistance.

Membership

PR with professional networks were made to gain new ACENDIO members. See membership table (below).

ACENDIO Working Group

I'm a member with Mikko Härkönen (chair), Bente Christensen and Fabiana Dos Santos of the Working Group (1) *Supporting + advancing practice and eHealth* (Posit. statem. 1+2). The product of this working group is a 'Practical Implementation Guide' on what, how and why to implement SNLs into practice.

Website Management/Assistance

I collaborate with the ACENDIO Public Relations Committee for the website management and as per Board request I have meetings with Overstep (when needed) for the management/assistance of the website (e.g., create new features, for example see the home page <https://www.acendio.net/> and the workshop page <https://acendio.net/acendio-workshop-2022/acendio-workshop-2022/>) or for ACENDIO events preparation (e.g., payments for the next Workshop, possible problems related to payments).

1st ACENDIO Workshop

Support in preparation of the Workshop, management of the attendees' lists, checking payments in collaboration with the Treasurer and communication with Members.

ACENDIO Legal Act Project

I am a member with Helen de Graaf-Waar (chair) and Claudia Leoni-Scheiber of the ACENDIO Legal Act Project.

Report of ACENDIO members (updated to December 2021, Financial Year)

Type of Membership	Number	Description
Institutional members	9	<ul style="list-style-type: none"> • Norwegian Nurses Organisation (Norsk Sykepleierforbund) • Pflegeschule Reutte • UMIT TIROL • AENTDE • Departement Gesundheit Fachhochschule St. Polten • Health University of Applied Sciences Tyrol • Academic Society for Acute Care (ASAC) of the Swiss Nursing Science Association (ANS) • Finnish Nurses Association • VDIR Foundation
Honorary members	6	<ul style="list-style-type: none"> • June Clark • Margaretha Ehnfors • Kaija Saranto <ul style="list-style-type: none"> • William Goossen • Walter Sermeus • Fintan Sheerin
Individual members	91	
Total members	106	including institutional and honorary members

Comments / Recommendations for the next Association Year

I recommend continuing with the ongoing ACENDIO activities such as eHealth Workgroups, ACENDIO grant and all the future activities that can promote a network in ACENDIO and between ACENDIO and other institutions/associations.

My sincere thank goes to all ACENDIO members and specifically to the President Maria Müller-Staub and all Board Members for the support and great collaboration.

Date: February 3rd, 2022

Fabio D'Agostino Function: ACENDIO Secretary